

# E-911 STEERING COMMITTEE

## Meeting Minutes

April 21, 2010

### I. Call to order

**Greg Long** called to order the regular meeting of the **E-911 Steering** at **1410 hrs, April 21, 2010** at the **County Annex, EOC**.

### II. Roll call

**Greg Long** conducted a roll call. The following persons were present: **Chief Greg Long; Rick Gossett; Carl Smith; Clayton Scott; David Cartee; Wade Simmons; Ashley Field; Ben Herron; Dave Grotyohann; Dennis Jones; Gill Ballard; Hugh Futrell; James Melvin; Neal Owens; Tim Genest; Zach Shuman; Barb Grotyohann; James Barnwell**

### III. Approval of minutes from last meeting

**Motion for approval by Clayton Scott was made and 2<sup>nd</sup> by Wade Simmons** for this meeting read the minutes from the last meeting. The minutes were approved as read.

### IV. Old issues

- a) Signature on E-911 Resolution
  - **Recommendation from COS CM to Interim COS CM to refer the Resolution to the Police Policy Committee**
- b) Generation of Monthly Statistics from the 911 Center to incorporate:
  1. Total Calls for Service for all three disciplines
  2. Total Dispatches for all three disciplines
  3. Total Phone Calls taken for all three disciplines
  4. A breakdown of same per agency
- c) Establishment of a Legislation Committee chaired by Chief Lyons, Garden City PD
  - **David Lyons accepted appointment; Committee Members, Carl Smith and Tim Genest**
- d) Establishment of NIMS Committee chaired by Clayton Scott, CEMA Director
  - **Clayton Scott accepted appointment; Committee Members, Wade Simmons and Rick Gossett**

## V. New business

- a) Generation of Monthly Statistics from the 911 Center to incorporate:
  1. Total Calls for Service for all three disciplines
  2. Total Dispatches for all three disciplines
  3. Total Phone Calls taken for all three disciplines
  4. A breakdown of same per agency
- b) Website Development for E-911 – would like completed by next meeting: **Barb**
- c) SSFD reports ECHO on VHF after tone. Would like to suggest TONE ONLY on VHF following by VOICE on 800 mhz: **Captain Herron**
- d) Savannah Communications to present next meeting on Radio Upgrades, Narrow Banding, etc. Suggestion made to invite Bob Davis.: **Barb**
- e) SSFD and MedStar request when dispatched only give address and patient status. After they respond, follow-up of additional information can be given while unit is responding:  
**Captain Herron**
- f) Noel Perkins, MPC gave presentation regarding street duplication. 200 duplicate street names have been identified throughout County. He will be distributing to municipalities for their review. For those 200 the municipality will be added to street label. Need to look at current practice of naming streets from Developer to Municipality to MPC. **Recommendation: Before Municipality approves street name, MPC should be brought into the review process in order to deter duplication of street name: Possible discussion with municipalities of looking into current practices by the members of the E-911 Committee in their respective jurisdictions.**
- g) Review of Priority 3 and Priority 4 Categories for PD.: **Captain Herron**
- h) Possibility of assigning priorities classifications on the Records Channel.: **Captain Herron**
- i) Review protocols for all jurisdictions, both Fire and Police, to ensure standardization. “PLAIN SPEECH” throughout agencies. Share Communications General Orders with jurisdictions for better understanding of business practices.: **Captain Herron**
- j) Request from Savannah Communications standardized names of channels throughout all jurisdictions.: **Captain Herron**
- k) Request from Communications: Please have unit “Hold Out” at either an intersection or at a specific street address.: **All Disciplines**
- l) Please notify Communication’s in advance of Special Events in the jurisdiction to enable communication’s time to ensure coverage in Dispatch for all disciplines.: **All Disciplines**

**VI. Calendar**

- a) Next scheduled meeting is Wednesday, July 21, 2010 at 1400 hours at the E.O.C. on Chatham Parkway.

**VII. Adjournment**

**Chief Greg Long** adjourned the meeting at **1530 hrs.**

Minutes submitted by: Barb Grottyohann, SCMPD

Minutes approved by: Greg Long, Chief Port Wentworth

Attachments:

- Membership Contact List
- Captain Herron's Powerpoint
- Updated Status Report from SCMPD Communications